

## PERSONNEL COMMITTEE MEETING

April 10, 2025

The Village of Ashmore Personnel Committee met on April 10, 2025, in the Ashmore Municipal Office. Chairman Dane Perdieu called the meeting to order at 4:30 p.m. Proper notice of the meeting was given.

Present: Dane Perdieu, Bill Edwards, TC Grissom, Bryan Watson

Absent: None

Also Present: President Kurt Crail

No motion was made to enter closed session to discuss employee matters.

Committee members reviewed and discussed the resignation of Clerk Jackie Freezeland and steps to move forward with finding a replacement as quickly as responsibly possible. Mayor Crail explained that her new position has respectfully offered to let Freezeland stay with Ashmore long enough to find and train a replacement (within a reasonable time frame), and then Freezeland will work part-time for both agencies until training is sufficient.

Trustees reviewed the Job Description prepared by Freezeland and requested a copy of her current Wage Packet Agreement. Options were discussed for advertising the position and notifying other employees and key contacts.

Another Personnel Committee meeting will be scheduled after applicants start submitting their resumes. Trustees noted that Chairman Perdieu's term will expire at the end of the month, and they discussed potential obstacles which might result from that.

The meeting adjourned at 5:05 p.m. on a motion by Perdieu, seconded by Edwards. All voted aye; motion carried.

Jackie Freezeland  
Ashmore Village Clerk